

SSIS Partnership Group

August 21, 2013

Attendees: Gary Sprynczynatyk, Beth Holmgren, Tom Kine, Janelle White, Michele Bennett, Gary Bork, Abbie Willis, Dan Judd, Lisa Litchfield, Janet Nilsen, Melinda Stefanski, Erik Macy, Kate Stolpman, Jean Swanson Broberg, Holly Church, Dave Glesener, Bruce Anderson, Brenda Mahoney, George Borrell, Tom Henderson, Pam Selvig, Anne Popovich, Nancy Jurgensen

Agenda Item	Discussions/Presentations	Handouts
Call to Order	Gary Sprynczynatyk (McLeod) welcomed members. Guests included new SSIS Supervisor Erik Macy, New SSIS Tester and Admin Support Anne Popovich, and Nancy Jurgensen, MnCHOICES . Minutes from the June 26, 2013, meeting were approved. *Special recognition provided and thanks expressed to Beth Holmgren, along with congratulations on her upcoming retirement after years of dedicated service and leadership on the SSIS Project!	
SSIS Update		
<i>Mobile Application</i>	Tom Kine – The iPad application and screens have been defined and sent to the vendor in Chicago. There are synching issues; the problem may be with the DHS servers. Timelines for the release of the module application may need to be adjusted.	
<i>Centralization</i>	Tom Kine – The month-long Citrix Proof of Concept with Dodge County is working well, with performance as good as or better than their own server. This pilot ends on 8/29/13 just before 13.3 is released. We plan a more formal pilot with 3 or 4 counties. We are currently working on the budget request for the systems fund. Question was asked what Centralization was: build servers, eventually move SSIS app servers and database servers from the counties to a centralized data center. This will be easier for SSIS to support, and allow more mobility for workers. One advantage is the same version of Windows will be used statewide; a uniform version is easier to support. Conversion would be done in phases over 2 years. The current server maintenance agreement is in effect for 3 more years.	
<i>ICD-10</i>	Kate Stolpman – ICD-10 is a set of diagnostic codes to replace ICD-9 providing more data than the ICD-9 code set. The ICD-10 codes must be used beginning 10/1/14. Because there so many codes in ICD-10, a dropdown is no longer feasible. A new filtered search capability will be available in 14.1 – 14.3. Currently ICD-10 codes cannot be entered in SSIS, so we will use a crosswalk starting in November. More information from Kerry Udvig, of the Mental Health Division, at the 9/17/13 Fiscal Mentor meeting.	
<i>IT Advisory Group Progress</i>	Tom Kine –The MNCITLA group has discussed Tom Kine request to talk with them. SSIS may attend the 2014 annual MNCITLA conference, where Tom Kine will present information on Centralization.	SSIS ICD-10 Update

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2014 County SSIS Allocations – Corrected Spreadsheet	Beth Holmgren – Noted that there was an error on the 2014 County Allocation spreadsheet, which has now been corrected. The amounts for previous years were not the correct amounts.	Corrected Spreadsheet posted with 6/26/13 meeting minutes
Workstation Upgrades	Tom Kine – DHS is trying to remove XP by 9/30/13. Microsoft is ending support for XP April 8, 2014. There are some XP workstations still out in the counties. SSIS will not be able to troubleshoot any counties who still have XP. Tom Kine will communicate with county IT Directors and Gary Sprynczynatyk will communicate with County Directors.	Windows Versions in Counties
13.3 Pilot and Release	Dan Judd – Pilot for 13.3 started 8/1/13 with Carver and Dakota County. SSIS visited both counties and received good feedback. Release will be distributed beginning 9/4/13 the rest of the counties. Release notes will be sent 8/27/13.	
Document Progress	Tom Kine – A new RTF Editor will replace the HTML Editor. It will support protection, drop downs, spell check, bullets, tables, and be able to un-protect parts of a document to make changes. State templates will be converted first.	
MnCHOICES	Attached Documents - Counties wanted to know if SSIS had policy or guidelines on what can be attached. It is up to the individual counties to come up with guidelines and policy, but videos cannot be attached, as there is not enough space. We need to keep in mind that these attachments will be viewable across counties. ActiveX will need to be installed on every workstation that needs to access the functionality of Attached Documents. Nancy Jurgensen, the policy lead for MnCHOICES, presented an update on MnCHOICES. The assessment is a web-based application, 3 assessments (DD, LTCC, PCA) combined into 1, and does not need an internet connection. The assessor can fill out the assessment on a laptop on site and bring back to the office to upload. Certified Assessors will be doing all the assessments. On 11/4/13 the tool will be launched in Dakota County, Ramsey County and White Earth Nation. The SSIS HelpDesk will be primary support. An SSIS Help Desk staff person will be hired just for MnCHOICES. Currently MnCHOICES is being tested internally at DHS.	PowerPoint
Mentor Program/WAG	Lisa Litchfield – The Mentor meeting, held in St. Cloud, had 155 participants. The Worker Advisory Group sent a survey to 85 agencies asking for their top 30 priorities; 67 agencies responded. Of the 30 top priorities, 21 are already scheduled. The top 5 priorities are all in 13.3. Lisa will keep reviewing the list and resend in October. There is another meeting for Mentors in November.	
Technology Committee	Gary Bork – DHS is working on a master contract for modernization procurement. MNSure had a Federal Gate review in June: Minnesota was one of the best states.	